



Finance and Facilities Committee Meeting

May 11, 2023
Chancellor Center

Finance Agenda

- Discussion Items

- Insurance renewal update - Rich Dyer, The Selzer Company

- Board Items

- Approve Indian Valley Appraisal Company Proposal with Council Rock School District
- Approve Elementary Assignment Bid #23-20 & reject Secondary Student Handbooks Bid #23-20
- Approve Bucks County Tax Collection Committee delegates
- Approve CRN 2024 Senior Class Trip
- Approve Extension of Bid with Ask Technologies for purchase of Nutanix
- Approve 2023-2024 proposed final General Fund budget



Insurance Renewal Update - 2023-24 Premium Summary

COUNCIL ROCK SCHOOL DISTRICT PREMIUM SUMMARY			
COUNCIL ROCK SCHOOL DISTRICT PROPERTY & CASUALTY INSURANCE RENEWAL PROGRAM			
(A)	(B)	(C)	(D)
Line of Coverage Insurance Company AM Best Rating as of 5/3/23	Expiring Costs 7/1/2022 - 23 (CM REGENT)	Adjusted Expiring Costs 7/1/2022 - 23	Renewal Costs 7/1/2023 - 24 (CM REGENT)
1 Commercial Property CM Regent/PSBA A; XI (Excellent)	\$ 298,625	\$ 353,545	\$ 369,408
2 Commercial General Liability, Crime & Law Enforcement CM Regent/PSBA A; XI (Excellent)	\$ 55,106	\$ 55,106	\$ 54,995
3 Business Automobile CM Regent/PSBA A; XI (Excellent)	\$ 22,030	\$ 29,801	\$ 25,764
4 Excess Liability CM Regent/PSBA A; XI (Excellent)	\$ 23,579	\$ 23,579	\$ 23,993
5 School Leaders Legal Liability CM Regent/PSBA A; XI (Excellent)	\$ 69,703	\$ 69,703	\$ 63,062
Sub-Total	\$ 469,043	\$ 531,734	\$ 537,222
6 Student Accident Zurich Ins Co A+; XV (Superior)	\$ 30,465	\$ 30,465	\$ 30,465
7 Bond - Anthony Rapp (2/27/23-24) Zurich Ins Co A+; XV (Superior)	\$ -	\$ -	\$ 159
8 Bond - Donna Heverly Zurich Ins Co A+; XV (Superior)	\$ 159	\$ 159	\$ 159
9 Employee Dishonesty Bond Zurich Ins Co A+; XV (Superior)	\$ 9,542	\$ 9,542	\$ 9,542
10 Equipment Breakdown Travellers A++; XV (Superior)	\$ 13,606	\$ 15,092	\$ 15,089
11 Cyber Liability ACE American Ins Co/PSBA A++; XV (Superior)	\$ 49,697	\$ 52,036	\$ 49,693
12 Pollution Liability Ironshore Specialty Ins Co/Liberty Mutual A; XV (Excellent)	\$ 34,797	\$ 34,797	\$ 32,023
13 Workers Compensation Church Mutual/PSBA A; XI (Excellent)	\$ 487,311	\$ 512,588	\$ 455,773
14 Foreign Liability ACE American Insurance Company A+; XV (Superior)	\$ 2,500	\$ 2,500	\$ 2,500
Grand Total	\$ 1,097,120	\$ 1,188,914	\$ 1,132,625



Insurance Renewal Update – Change in Property Deductible

- Commercial Property Deductible

- Increase deductible from \$25,000 to \$50,000

- Annual premium savings of \$31,651

- Increase deductible from \$25,000 to \$100,000

- Annual premium savings of \$63,301

- Recommend increasing deductible from \$25,000 to \$50,000 as savings is more than increase in deductible.

Insurance Renewal Update – Crime Policy

- Increase in Fraudulent Impersonation Coverage limits
 - Increase coverage limit from \$100,000 to \$1,000,000
 - Additional \$840 annually
- Recommend increase to protect the District from fraud



Indian Valley Appraisal Company Proposal

- Request for Services – Real Estate Appraisal Report
 - Village at Newtown Appeal



- Bucks County Tax Collector Committee Delegate
 - Approve the TCC Delegate Resolution replacing Robert Reinhart with Anthony Rapp. Cheryl Rubanich will remain the Alternate.
- Elementary Assignment Bid & Secondary Student Handbooks Bid #23-20
 - Approve Elementary Assignment Bid # 23-20
 - Three year bid contract total \$29,524.50
 - Reject Secondary Student Handbooks portion of Bid #23-20
- Council Rock North & South 2024 Senior Class Trip
 - Routine approval of Senior Disney Trips

Extension of Bid with Ask Technologies for Purchase of Nutanix

- Approve the Extension of Computers & Nutanix Bid 21-34
 - Extend pricing from 21-22 budget year
 - Total price \$79,500

Proposed 2023-2024 Final Budget

- Discussion on 2023-2024 Proposed Final Budget



Proposed 23-24 Final Budget-Rebate Program

- Based upon the PA Real Estate Tax Rebate Program
- For taxpayers over age 65 with \$35,000 or less in income
- Based upon a percentage of the rebate received from the state, or taxes paid less the state rebate, whichever is smaller
- Other districts percentages range from 25% to 75%
- Rebate will decrease as income nears \$35,000



Proposed 23-24 Final Budget-Rebate Program

OWNERS

HOUSEHOLD INCOME	BASE		SUPPLEMENTS		TOTAL	Projected	Budgeted	2019-2020
	NUMBER	AMOUNT	NUMBER	AMOUNT	AMOUNT	Participation	Rebate %	Budget
\$0-\$8,000	39	\$ 25,350	39	\$ 12,675	\$ 38,025	100%	50%	\$ 19,013
\$8,001-\$15,000	115	\$ 57,500	110	\$ 27,500	\$ 85,000	100%	50%	\$ 42,500
\$15,001-\$18,000	60	\$ 18,000	51	\$ 7,650	\$ 25,650	100%	50%	\$ 12,825
\$18,001-\$35,000	359	\$ 89,501	173	\$ 21,625	\$ 111,126	100%	50%	\$ 55,563
	573	\$ 190,351	373	\$ 69,450	\$ 259,801			\$ 129,901

RENTERS

HOUSEHOLD INCOME	BASE		Projected Participation	Budgeted Rebate %	2019-2020 Budget
	NUMBER	AMOUNT			
\$0-\$8,000	61	\$ 35,061	100%	50%	\$ 17,531
\$8,001-\$15,000	40	\$ 20,000	100%	50%	\$ 10,000
	101	\$ 55,061			\$ 27,531
					\$ 157,431



Proposed 23-24 Final Budget-Rebate Program

- Rate of 25% requires a budget of \$85,000
- Rate of 50% requires a budget of \$170,000
- Rate of 75% requires a budget of \$255,000
- Program needs to be renewed yearly and rate may change



Proposed 2023-2024 Final Budget - Highlights

- Based on a 2.5% tax increase
- Removes \$1,000,000 direct transfer of Healthcare fund balance
- Adds \$1,000,000 increase in Earned Income taxes
- Additional \$700,000 increase in state bond reimbursement
- Adds Administration recommended position changes



Proposed 2023-2024 Final Budget

	2023/2024 <u>Budget</u>
Revenue	266,400,497
Expenditures	<u>267,955,488</u>
Shortfall	(1,554,991)
Use of Educational Initiatives Fund Balance	<u>336,000</u>
Use of Unassigned Fund Balance	1,218,991



Upcoming Agenda Items

- Approval of final 2023/2024 General Fund budget
- Approval of Middle Bucks Institute of Technology budget



Facilities Agenda

- Wood gym and other floor maintenance service bid
- Waste Removal & Recycling Services Bid
- Propane Supply Bid
- No. 2 Fuel Oil and Unleaded Gasoline Supply Bid
- Air Filters Bid
- Richboro Elementary School Construction Phase Commissioning Services
- Richboro Elementary School Construction Testing and Special Inspections
- Sol Feinstone Elementary School Construction Update
- Sol Feinstone Elementary School Phases 2A, 3, and 4 Furniture
- Johnson Controls Green Kiosk
- Use of School Facilities License Agreements



2023 Maintenance Bids



Wood Gym and Other Floor Maintenance Service Bid

Wood Gym and Other Floor Maintenance Services	
Bid No. 23-17	
Contractor	Total Bid Amount
Hardcourts Flooring & Contracting	\$30,000.00
RB Myers Co.	\$34,458.00

- Received 2 bids on Thursday, April 27th
- Scope of work includes screen, fix lines, & recoat gymnasium and auditorium wood floors at 11 locations.
- Work is to be completed during summer 2023 and is coordinated with summer activities.
- Recommended Award – Hardcourts Flooring & Contracting - \$30,000



Waste Removal & Recycling Services Bid

Waste Removal and Recycling Services Bid

Bid No. 23-19

Vendors	Year 1	Year 2	Year 3	3 Year Total
Waste Management	\$178,109.78	\$192,365.52	\$207,756.76	\$578,232.06
Metropolitan Waste	\$255,404.91	\$265,621.11	\$276,285.95	\$797,311.97
Leck & Son	\$209,604.60	\$230,565.06	\$255,131.41	\$695,301.07
JP Mascaro & Sons	\$310,000.00	\$325,500.00	\$341,800.00	\$977,300.00

- Received 4 bids on Wednesday, April 26th
- Services include trash and recycling pick up at 19 district locations for 3 years.
- Recommended Award – Waste Management - \$578,232.06

Propane Supply Bid

Propane Supply Bid Bid No. 23-16			
Contractor	Fixed Price Per Gallon (36,800 Gallons)	Floating Price	
		Daily Spot Pricing	2023/24 Differential
Sharp Energy	\$1.50	\$0.8019	\$0.6500
Wilson Oil and Propane	\$1.42	\$0.8100	\$0.5400

- Received 2 bids on Tuesday, April 25th.
- Recommended Award – Wilson Oil and Propane w/ floating price per gallon.

Mont Belvieu, TX Propane Spot Price					
Year-Month	Week 1	Week 2	Week 3	Week 4	Week 5
2022-OCT	\$0.911	\$0.798	\$0.838	\$0.873	\$0.844
2022-NOV	\$0.868	\$0.850	\$0.811	\$0.705	
2022-DEC	\$0.670	\$0.680	\$0.711	\$0.718	
2023-JAN	\$0.728	\$0.819	\$0.898	\$0.925	
2023-FEB	\$0.813	\$0.864	\$0.820	\$0.820	
2023-MAR	\$0.910	\$0.815	\$0.695	\$0.753	\$0.783

No. 2 Fuel Oil and Unleaded Gasoline Supply Bid

Vendor	#2 Fuel Oil		Floating Price #2 Fuel Oil	
Riggins Inc.	Firm Fixed Price (13,500 gallons of #2 Fuel Oil)	Brand Identity	Current Market Price	2023-24 Differential Cost / per gallon
	No Bid	N/A	\$2.454	\$0.24
	Unleaded Gasoline 89 Octane		Floating Price - Unleaded Gasoline	
	Firm Fixed Price (16,000 gallons)	Brand Identity	Current Market Price	2023-24 Differential Cost / per gallon
	No Bid	N/A	\$2.8027	\$0.25

Vendor	#2 Fuel Oil		Floating Price #2 Fuel Oil	
Bucks County IU	Firm Fixed Price (13,500 gallons of #2 Fuel Oil)	Brand Identity	Current Market Price	2023-24 Differential Cost / per gallon
	No Bid	N/A	\$2.648	\$0.4493
	Unleaded Gasoline 89 Octane		Floating Price - Unleaded Gasoline	
	Firm Fixed Price (16,000 gallons)	Brand Identity	Current Market Price	2023-24 Differential Cost / per gallon
	\$3.1784	N/A	\$2.8034	\$0.3750

Bid Costs

- Fuel Oil Differential - \$0.24 /gallon
- Gasoline Differential - \$0.25/gallon

Bucks County IU

- Fuel Oil Differential - \$0.4493/gallon
- Gasoline Differential - \$0.3750/gallon

Recommended Award – Riggins Inc. w/ floating price per gallon.



Air Filters Bid

Air Filters Bid	
Bid No. 23-18	
Contractor	Total Bid Amount
Filterbuy Inc.	\$17,620.08
Florence Filter Corp	\$93,564.30
Brookair Co.	\$61,853.35

- Received 2 full bids and one partial bid on Thursday, April 27, 2023.
- Filterbuy Inc. bid only includes select filters.
- Recommended Award – Brookair Co. - \$61,853.35

Richboro Elementary School Construction Phase Commissioning Services



Richboro Elementary School Construction Phase Commissioning Services

- Stone House Group Original Proposal – June 2020 – 65,023 SF and 12-month schedule.
- Current Proposal
 - Increase in Square Footage – 77,532 SF
 - Construction to begin 1 year later
 - Extended construction schedule– 18 months
- Proposal increases \$14,700
- Commissioning required for LEED.
- Recommend to amend current agreement with The Stone House Group for an additional \$14,700.
- Total value will be \$63,700.



Richboro Elementary School Construction Testing and Special Inspections



Richboro Elementary School Construction Testing and Special Inspections

- Agreement with Geo-Technology Associates was previously approved in March 2023 for \$75,000.
- Due to contract language, Geo-Technology Associates requested that we utilize their sister company GTA USA, LLC.
- Previous proposal and fees remain the same.

Sol Feinstone Elementary School Construction Update

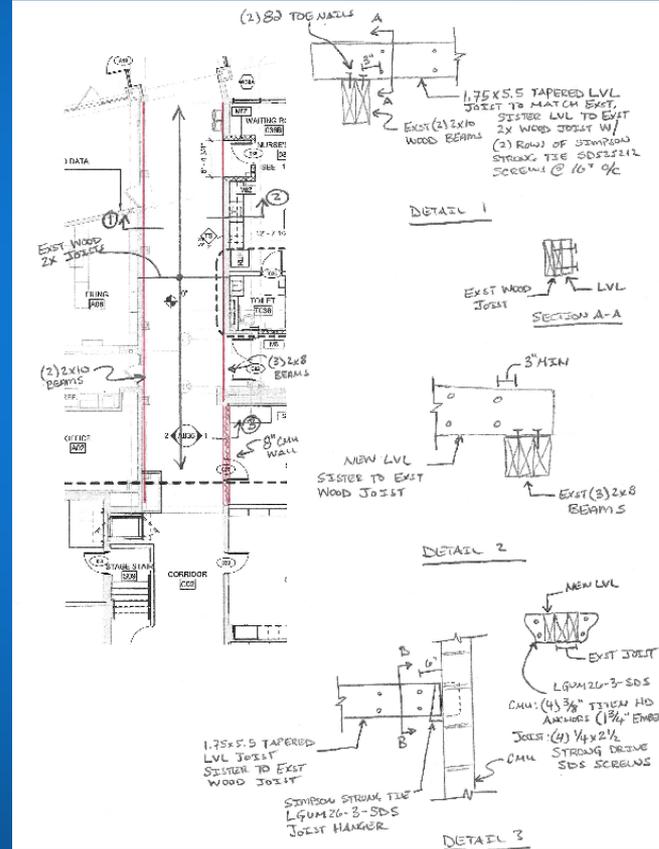


Sol Feinstein Elementary School Construction Update

- Phase 2A – New student entrance, cafeteria, and kitchen.
- Phase 3 – 9 Classrooms.
- Phase 4 – Admin Offices, 7 Classrooms, and Teacher’s Lounge
- Unforeseen work in hallway at main entrance.
- As-built drawings showed beam and metal deck.
- Existing roof was construction of 2x4’s on end with plywood.
- Costs are expected to not exceed \$30,000.
- Work to be completed during Summer 2023.



Sol Feinstein Elementary School Construction Update



Sol Feinstein Elementary School Phases 2A, 3, and 4 Furniture



Sol Feinstein Elementary School Phases 2A, 3, and 4 Furniture

- Furniture includes Cafeteria, 16 classrooms, Admin Suite, and Teacher's Lounge.
- Purchase per PA Co-Stars.
- P.E.M. Co. not to exceed \$170,000.00.



Johnson Controls Green Kiosk



Johnson Controls Green Kiosk

- Highlights the Green Initiatives, Sustainability, and Building Efficiency.
- Includes Newtown Middle, Holland Middle, and Rolling Hills Elementary Schools.
- Adds Hillcrest Elementary School.
- Integrates into the existing Metasys Building Automation System.
- Required to obtain LEED points.
- Recommend Award to Johnson Controls - \$25,506



Use of School Facilities License Agreements



CRUSA License Agreement

- 5-year License Agreement
- 504 Total Hours per Year
- Fee Increase of 4% per Year, Starts with Year 1.
- Year 1 - \$166.40/hour
- Year 2 - \$173.06/hour
- Year 3 - \$179.98/hour
- Year 4 - \$187.18/hour
- Year 5 - \$194.67/hour

Patriot FC License Agreement

- 5-year License Agreement
- 288 Total Hours per Year
- Fee Increase of 4% per Year, Starts with Year 1.



Upcoming Agenda Items

- Revisit Use of School Facilities – Policy 707
- Newtown Elementary School Data Wiring Bid
- Richboro Elementary School Builder’s Risk Insurance
- Richboro Elementary School Development Agreements
 - PLGIT Agreement
 - Stormwater Management Agreement
 - Land Development Agreement



